

# HAILSHAM FORWARD

## EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 10<sup>TH</sup> FEBRUARY 2017  
 AT  
 HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

### Attendees:

Cllr Gavin Blake-Coggins – Hailsham Town Council: GBC  
 Mickey Caira – Officer Support Hailsham Town Council: MC  
 Michelle Hagger – Officer Support Hailsham Town Council: MH  
 Cllr Chriss Triandafyllou – Hailsham Town Council: CT  
 Jan Townsend – Community Representative: JT  
 Cllr Nick Collinson – Wealden District Council: NAC  
 Clive Soper – Federation of Small businesses: CS  
 Christian Letschka - Officer Support Hailsham Town Council; CL

### Action:

2/17/1	<b>Apologies:</b>	
2/17/1.1	Cllr Barby Dashwood-Morris – Hellingly Parish Council: BDM Steve Parmar-Greaves – Local Business Representative: SPG Phil Matthews – Representing Young People: PM Cllr Nigel Coltman – Co-opted Member: NSC Trina Mayson – Hailsham Chamber of Commerce: TM	
2/17/2	<b><u>Minutes of Meeting Held on 6<sup>th</sup> January 2017</u></b>	
2/17/2.1	These were agreed as an accurate record of the meeting.	
2/17/3	<b><u>Matters Arising:</u></b>	
2/17/3.1	<u>Minute 1/17/5.5 Pop-Up Shop:</u> MC confirmed that this has been done.	
2/17/3.2	<u>Minute 1/17/6.1CIC Document:</u> MC confirmed that this has been done.	

2/17/4	<b><u>Changes in Support from Hailsham Town Council</u></b>	
2/17/4.1	MC updated the meeting on the changes to the staffing within the Town Council. Christian Letschka will be taking over the work from Michelle Hagger on the Hailsham Forward Project over the next few weeks. Michelle will remain involved but in a much reduced capacity.	
2/17/5	<b><u>Hailsham Industrial Parks</u></b>	
2/17/5.1	MC highlighted the recent meeting held with WDC about the ambition to work more closely with the industrial parks and potentially to look to set up an industrial parks association in Hailsham. Some of the details of the Association in Burgess Hill were provided in a separate email.	
2/17/5.2	NAC questioned whether a separate association was the best way forward as you already have a Chamber of Commerce and FSB In Hailsham.	
2/17/5.3	It was agreed that a project to improve the industrial parks should be pursued and that there must be an incentive for any business to be part of an association whether existing such as FSB or a new body. It was also agreed that the only way a separate association would work, would be to employ a co-ordinator to manage the association.	
2/17/5.4	The potential input from WDC was welcomed and it was agreed that WDC would be welcome to join the Team in future meetings to take this forward.	
2/17/5.5	CS highlighted the need for the town and the industrial parks to be able to have a say on the impact to the town with the proposed large amount of development in and around Hailsham. He also highlighted the need to have an input on transport infrastructure improvements that will be explored such as the A27 improvements. CS confirmed that both the Chamber of Commerce and FSB are lobbying for transport improvements at the moment.	

2/17/6	<b><u>Hailsham Street Market:</u></b>	
2/17/6.1	MC confirmed that Hailsham Town Council has agreed to employ Tracey Ryland to undertake the task of investigating why former market traders no longer trade at the Street Market and check with existing traders of any issues they have. This will inform a plan of potential changes to the market operation to help recruit more traders. This will be put to the Team at a future meeting. Following any changes Tracey will then concentrate on recruiting more traders.	
2/17/6.2	GBC advised the Team that he had visited Rye Market and had some interest from some of their traders (clothing and bulk food stuffs). They are pleased with the incentive of two free markets but had questions in respect of how the market was advertised and the potential displacement of existing traders. MC confirmed that regular existing traders are not moved and whilst advertising of the market has been reduced it will be reviewed once more traders have been secured.	
2/17/6.3	GBC suggested that there should be film clips or other promotion of the market on the Hailsham Forward Website. MC suggested that it may be possible in the short term to put a Face book feed from the Street Market Face book page onto the website.	CL to investigate additional promotion of the market on face book/website
2/17/6.4	NAC reported that Ben Pratt from the Farmers' Market had welcomed the joint working relationship with the Street Market.	
2/17/7	<b><u>Legal Status Update:</u></b>	
2/17/7.1	MC highlighted the positive response from the members of the Stakeholder Group to the formation of a CIC for the Hailsham Forward Partnership.	
2/17/7.2	NAC confirmed that the Chamber of Commerce have agreed to become members, once the CIC has been established.	
2/17/7.3	NAC to provide contact details to MC of a specialist who may be able to advise on the	NAC to provide contact details

	process of establishing a CIC.	to MC
2/17/8	<b><u>Use of Market Stalls at Community Activity Day 23.7.17</u></b>	
2/17/8.1	The Team agreed to support the event and to loan the market stalls out for this event., with a request that this is acknowledged by the organisers	
2/17/9	<b><u>Any Other Business:</u></b>	
2/17/9.1	None	
2/17/10	<b><u>Date of Next Meeting:</u></b>	
2/17/10.1	10th March 2017, 9.00am Town Council Offices.	
2/17/10.2	Please see the revised list for the remainder of the year for the Executive Team Meetings:  31 <sup>st</sup> March 12 <sup>th</sup> May 9 <sup>th</sup> June 30 <sup>th</sup> June 11 <sup>th</sup> August 15 <sup>th</sup> September 10 <sup>th</sup> November 8 <sup>th</sup> December	