

HAILSHAM FORWARD CIC

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 25 JUNE 2018 AT
HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Cllr Nigel Coltman – Co-opted Member: NSC
 Peter Willson – Hailsham Chamber of Commerce: PW
 Jan Townsend – Community Representative: JT
 Mickey Caira – Officer Support Hailsham Town Council: MC
 Christian Letschka - Officer Support Hailsham Town Council: CL
 Cllr Chriss Triandafyllou – Hailsham Town Council: CT
 Steve Wennington – Hailsham Active: SW
 Neil Povey – Hailsham FM: NP
 Ben Pratt – Hailsham Farmers’ Market: BP

Action:

6/18/1	Apologies:	
6/18/1.1	Steve Parmar-Greaves – Local Business Representative: SPG Phil Matthews – Representing Young People: PM Clive Soper – Federation of Small Businesses: CS Cllr Gavin Blake-Coggins – Hailsham Town Council: GBC Cllr Chris Jackets-Hellingly Parish Council: CJ Cllr Nick Collinson – Wealden District Council: NAC Paul Gibson – Hailsham News & Talk: PG	
6/18/1.2	In the absence of Cllr Collinson, Jan Townsend chaired the meeting.	
6/18/2	Confirmation of the Minutes of the meeting held on 21st May 2018:	
6/18/2.1	These were agreed as an accurate record of the meeting.	
6/18/3	Matters Arising from these minutes	
6/18/3.1	<u>Minute: 5/18/4.1 Membership of the team:</u> MC confirmed that he had sent an invitation to Hailsham News & Talk	
6/18/3.2	<u>Minute: 5/18/4.2 Membership of the team:</u> MC confirmed that he had sent an invitation to Hailsham FM	

6/18/3.3	<u>Minute: 5/18/4.3 Membership of the team:</u> This remains outstanding.	NAC to supply contact details of the local companies to MC to forward to SW who will contact the companies direct.	
6/18/3.4	<u>Minute: 5/18/4.4 Membership of the team:</u> MC confirmed that he has invited all the residents' associations where contact details are available.		
6/18/3.5	<u>Minute: 5/18/4.5 Membership of the team:</u> MC has contacted both individuals but as yet has not had a response from either.		
6/18/3.6	<u>Minute: 5/18/5.2 Industrial Parks:</u> MC confirmed that he has written to the Chamber and has been invited to discuss this at the August Chamber meeting.		
6/18/3.7	<u>Minute: 5/18/7.2 Hailsham Card:</u> MC confirmed that he has delivered some Hailsham Cards to Chapter 12, for the Chamber to sell.		
6/18/3.8	<u>Minute: 5/18/7.3 Hailsham Card:</u> MC confirmed that he has spoken to Terry Hall about an advert in the Hailsham TC Newsletter.		
6/18/3.9	<u>Minute: 5/18/7.4 Hailsham Card:</u> MC has yet to contact Jenny from Hellingly PC.		MC to contact Jenny from Hellingly PC about an advert in the Hellingly newsletter.
6/18/3.10	<u>Minute: 5/18/9.1 HCC 6th Form:</u> MC confirmed that he has written to Phil Matthews but has not received a response.		
6/18/4	<u>Hailsham Farmers' Market</u>		
6/18/4.1	MC introduced this item and referred to the notes of the meeting held between Hailsham Forward and Hailsham Farmers' Market in January. He highlighted the need to pick up on some of the ideas presented at this meeting.		
6/18/4.2	BP welcomed the opportunity to discuss the ideas from the meeting in January. He stated that he did not want the momentum of the meeting lost by following up on some of the ideas. He was keen for the Farmers' Market to have the tyre change idea progressed and it was agreed to discuss this with CS at the next meeting he attends.		

6/18/4.3	BP was also keen to follow up on the Food Festival, which would provide an opportunity for the Farmers' Market to attract more customers if the event promoted local food suppliers as well as local eateries. Details would need to be worked out. It was agreed to continue to work on this over the coming months.	
6/18/4.4	BP highlighted some logistical issues with the cattle market site but stated that there is scope to provide free parking during the Farmers' Market that will help attract people into the market and even the town centre.	
6/18/4.5	The idea of Cuckmere Buses operating a trip from the Farmers' Market to the High Street was discussed as this has the potential to get more customers to visit both markets. It was agreed to follow up this idea.	
6/18/4.6	JT highlighted the need for the market to attract more customers by providing extra activities. PW added that was also important to have different form of attractions to keep the interest in the whole market experience.	
6/18/4.7	BP also highlighted the benefit of the local producers selling direct to the public and the traceability of the food being sold. It was agreed that this should be promoted more.	
6/18/4.8	BP confirmed that Simon from the Famers' Market was undertaking more social media promotion of the market and CL confirmed that he will continue to promote the market through the Council's social media.	
6/18/4.9	PW stated that Hailsham FM will look at helping to promote the Farmers' Market.	
6/18/4.10	BP stated that there will be a special market in December to mark the 20-year anniversary of the market formation, with local MP Nus Ghani coming to cut an anniversary cake.	
6/18/5	<u>Industrial Parks- Business Park Association:</u>	
6/18/5.1	PW stated that the Chamber are open to the	

6/18/5.2	<p>proposal to expand their remit and include the type of businesses on the industrial parks and to expand their geographical area to include the Polegate area.</p> <p>MC confirmed that he will attend the August Chamber breakfast and meeting to discuss to proposal for the Chamber to expand their remit to include the industrial parks and location to include Polegate. This could be a way to create a business park association without creating another trade organisation in Hailsham.</p>	
5/18/6	<u>Hailsham Food Week:</u>	
5/18/6.1	MC confirmed that this will be happening during the Hailsham Festival in September. Several local eateries will be taking part.	
5/18/6.2	BP highlighted the opportunity for local food producers at the Farmers' Market to get involved as the Food Festival should include the producers of food as well as the eateries. It was agreed that this should be promoted as part of the Food Festival.	
5/18/6.3	It was also agreed that Peter Bayliss, Master Chef winner and community chef, be invited to the September Farmers' Market to undertake cookery demonstrations using food from the producers at the market. Hailsham Forward will pay for cost of Peter Bayliss's fee. BP to supply contact details to MC, MC to contact Peter Bayliss.	BP to supply MC with contact details. MC to invite Peter Bayliss to the Farmers' Market
5/18/7	<u>Membership of the Executive Team:</u>	
5/18/7.1	It was agreed to revisit this at the next meeting.	
6/18/8	<u>Music Service:</u>	
6/18/8.1	PW highlighted the issues around ESCC's proposals to reduce the current service in the county. This has seen a significant outcry from the public. PW explained that a decision will be made by ESCC later in July and that there are alternatives to the current service that may not compromise the end user. This could include some form of co-operative with the musicians' union.	

6/18/8.2	It was acknowledged that the current service has a positive effect on young people. SW suggested that, like sport in Hailsham, the local community could get involved to help. He has been able to secure the support from HCC 6 th form to help with sports coaching; it may be possible to replicate this with music.	
6/18/8.3	It was agreed to review this after the final decision from ESCC on the future of the Music Service and to put this on the next Stakeholder meeting agenda.	
6/18/9	<u>Hailsham & Hellingly Plan:</u>	
6/18/9.1	MC stated that at the AGM of the Stakeholders' Meeting, it was agreed to update the name of the plan to Hailsham and Hellingly Business Plan and asked that the Executive Team review and update the plan.	
6/18/9.2	It was agreed that the Team would individually review the plan and bring any changes/additions to the next meeting	All to review the plan and highlight changes to the next meeting
6/18/10	<u>Any Other Business:</u>	
6/18/10.1	BP thanked the Team for the invitation to the Farmers' Market and noted that there is a positive relationship between both parties.	
6/18/10.2	NSC updated the meeting on the replacement of the raised tables in the town centre. He highlighted the change to the road surface from blocks to red tarmac was made by the MASHH Steering Group. This was undertaken to avoid any further closures of the High Street which would be required to replace the blocks.	
6/18/10.3	NSC stated that the Town Council was considering funding extra grass cutting of the urban grass verges, which, if agreed by the Council would provide a limited number of extra cuts this year.	
6/18/10.4	NSC updated the meeting on the Post Office. He stated that the Post Office has appointed a new Postmaster and the new post office will	

6/18/10.5	<p>relocate to 10 High Street at the end of July.</p> <p>JT asked what was happening to the open space at the end of Diplocks Way, that had been identified as a possible parking area for the Diplocks Estate. MC confirmed that the water main replacement works were finished, and the water company will now reinstate the compound area with grass. Whilst there was an opportunity to reduce the potential cost of turning this area from grass to a car park, if the water company does not reinstate the grass; this poses a financial risk for the Council. At present, there is not funding to create a car park and no permission from WDC for change of use and removal of the covenants. If the car park is not created, then the Council will have to pay for the area to be reinstated.</p>	
6/18/10.6	NP thanked the Team for the invitation to be part of Hailsham Forward.	
6/18/10.7	SW queried the action on the potential for the HCC 6 th Form to be located at the former ambulance station site in London Road. It was agreed that this will be put on the next Stakeholder agenda.	
6/18/11	<u>Date of Next Meetings:</u>	
6/18/11.1	<p>Friday 13th July – SW and PW gave their apologies for this meeting.</p> <p>Friday 14th September</p> <p>Friday 12th October</p> <p>Friday 9th November</p> <p>Friday 14th December</p>	