

HAILSHAM FORWARD CIC

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 6 MARCH 2020 AT HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Nikita Clarke-Cox- Officer Support Hailsham Town Council: NCC
 Cllr Chris Jackets - Hellingly Parish Council: CJ
 Pam Robinson – Hailsham Festival: PR
 Cllr Chriss Triandafyllou – Wealden District Council: CT
 Mark Hallett - Hailsham Chamber of Commerce: MH
 Mickey Caira – Officer Support Hailsham Town Council: MC
 Paul Gibson – Hailsham News & Talk: PG
 Clive Soper – Federation of Small Businesses: CS
 Ben Pratt – Hailsham Farmers’ Market: BP
 Cllr Gavin Blake-Coggins – Hailsham Town Council: GBC

Action:

3/20/1	<u>Apologies:</u>	
3/20/1.1	Cllr Nigel Coltman – Hailsham Town Council: NSC Peter Willson – Hailsham Chamber of Commerce: PW Neil Povey – Hailsham FM: NP Phil Matthews – Representing Young People: PM Jan Townsend – Community Representative: JT Tony Biggin – Hailsham Festival: TB Steve Wennington – Hailsham Active: SW	
3/20/2	<u>Confirmation of the Minutes of the meeting held on 7th February 2020:</u>	
3/20/2.1	The minutes were agreed as an accurate record of the meeting	
3/20/3	<u>Matters Arising from these minutes</u>	
3/20/3.1	<u>Minute: 2/20/3.1 Welcome Letters:</u> MC stated that local estate agents had been contacted by NCC and all agreed to distribute the letters.	
3/20/4	<u>Welcome Letters</u>	

3/20/4.1	<p>MC asked for feedback on the rough draft letter previously circulated. MH suggested that as far as possible the letter should only be one page. MC stated that with both town crests and contact details it will be difficult to achieve without using a very small font. It was agreed that the contents of the letter are most important element including the font size and therefore the letter will be more than a page long.</p> <p>CJ asked that housing associations should be contacted in order that they can distribute the welcome packs to their new tenants. Wealden District Council should also be included as they are a major landlord locally.</p> <p>MH requested that a local directory of Chamber members is included in the pack, this was agreed.</p> <p>It was also agreed to include details of Hailsham News in the letter and to split the letter into sections covering shopping news events etc.</p> <p>The packs will be put into sealed envelopes and if possible, the envelopes will be printed with Hailsham and Hellingly welcome pack with both council's town crests.</p>	NCC to contact Wealden and local housing associations.
3/20/5	<u>Hailsham Live Event 2020</u>	
3/20/5.1	PG provided an update for the event. With two months to go the organisation of the event is going to plan. 2,100 of the 3,000 tickets have now been booked. Major sponsors have been secured, including Chandlers, Bucklers, Haulaway and Royal Indian. There are still sponsorship opportunities available as a major sponsor and small local sponsors that give an hour's coverage during the day.	
3/20/5.2	The Royal British Legion are organising a small parade from Vicarage Field into the event site at 12.30pm. This will include local cadets and veterans. The Lord Lieutenant has confirmed his attendance and he will inspect the parade as part of his attendance. The High Sheriff of Sussex, Town Crier, Mayor of Hailsham and local MP have all confirmed their attendance.	
3/20/5.3	Most of the trade stalls have been sold with 10	

	still available. A lot of trade stalls have been taken by charities and voluntary groups with a smaller number of commercial traders.	
3/20/5.4	A Safety Advisory Group (SAG) meeting has taken place and Wealden District Council are happy with the safety and emergency arrangements and will licence the event accordingly.	
3/20/5.5	CJ commented that the advertising for the event was colourful and attractive and asked if the significance of the day was detailed in the promotion of the event. PG confirmed that details of the event including the national elements are included on the website.	
3/20/5.6	GBC asked if there will be banners placed around the town to promote the event. PG confirmed that he has secured a small credit from a printing company, but this probably will not cover the cost of one banner.	
3/20/5.7	CJ thanked PG for all his work in organising the event.	
3/20/5.8	PG confirmed that there will be information posted on the website to detail what to do after the event finishes at 10pm. Licenced premises will be able to stay open until 1am without having to apply for a special licence. This should hopefully reduce the impact of a large crowd leaving the event at 10pm.	
3/20/5.9	MH confirmed that the Chamber are still planning to encourage town centre businesses to take part, possibly with a shop front display with a WW2 theme.	
3/20/6	<u>Shop Fronts</u>	
3/20/6.1	MC highlighted the premises that have just been, or, are in the process of being renovated; these include John's Fish Bar, Corn Exchange, Costa Coffee and Wealth Management building in George Street.	
3/20/6.2	It was noted that Paydens have replaced the missing letter in their shop name, but the rest of the shop front is in a poor state.	

3/30.6.3	MH confirmed that the Chamber will be contacting businesses in the town centre to encourage them to keep their premises in good order, following the Chamber AGM on 12 th March.	
3/20/7	<u>Any Other Business:</u>	
3/20/7.1	GBC asked what the Famers' Market and Friday General Market would do if the Cattle Market Site is developed by McCarthy and Stone. BP stated that the previous attempt by Aldi to develop the site was refused. There is an issue with the Royal Charter to hold a market in Hailsham that is in place and how an Act of Parliament may be required to rescind this Charter.	
3/20/7.2	CS questioned why any proposed redevelopment of the Cattle Market Site was not being incorporated with the Aspires project to ensure a managed development of the town centre area. He also questioned the need for more older person's accommodation in Hailsham.	
3/20/7.3	GBC commented that there is too much emphasis on housing within the Aspires project at the cost of commercial usage.	
3/20/7.4	CS stated that the work to reduce the anti-social behaviour in the town centre is continuing; including the setting up of a Hailsham Action Group to manage the issues. As part of a walk around the town centre with the local police, the group spoke to several young people who expressed their frustration that there were very few things to do in Hailsham for young people.	
3/20/7.5	CS asked for Hailsham Forward to support this work, which was confirmed by the meeting. The Chamber of Commerce have already confirmed their support.	
3/20/7.6	CJ highlighted the significant development in Hellingly with some 1,000 homes being built in the past few years. Whilst a new community centre has been built to support the new homes, there were no new facilities for young people. He stated that this was being investigated with the support of Hailsham own Council Youth	

	Services.	
3/20/7.7	PR asked if the old chapel in Eastwell Place was being used. MC stated that he would check this. <i>Note: the old chapel is currently being used and is not vacant.</i>	
3/20/7.8	CJ commented that the old chapel at Hellingly Hospital site was still available and it was a shame that this is not being developed for community use such as sports and youth provision. CS asked for details of the site, MC will forward to CS.	MC to provide details of the old chapel site to CS
3/20/7.9	PR stated that the Hailsham Festival planning is well advanced with a lot of events taking place. There are still opportunities for sponsors to support the Festival. PR asked if a room could be made available for their meetings MC confirmed that if available a room in the Town Council Offices can be used to support the Festival. PR to liaise with NCC to sort out room availability.	
3/20/7.10	BP stated that early morning stall erectors are still required for the monthly Farmers' Market.	
3/20/8	<u>Meeting Dates 2020</u>	
3/20/8.1	3 April 1 May 5 June 3 July 7 August 11 September 9 October 6 November 4 December	