

HAILSHAM FORWARD

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 5TH SEPTEMBER 2014
AT
HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Rob Slater: RS
Cllr Nick Collinson: NAC
Cllr Nigel Coltman: NSC
Cllr Paul Holbrook: PH
Cllr Bill Bentley: BB
Cllr David White: DW
Michelle Hagger: MH
Mickey Caira: MC
John Harrison: JH

Action:

7/14/1	<u>Election of Chairman:</u>	
7/14/1.1	MC opened the meeting and advised the Team of the role of the Chairman and invited nominations for the position. Rob Slater was nominated and the Team agreed unanimously on the appointment of RS as Chairman for the year. _	
7/14/2	<u>Apologies:</u>	
7/14/2.1	Anton Bree: AB	
7/14/3	<u>Confirmation of the Minutes of the meeting held on 28th July 2014</u>	
7/14/3.1	Agreed as a correct record.	
7/14/4	<u>Matters Arising:</u>	
7/14/4.1	NAC updated the meeting to confirm that the Festival Radio will work from 10 High Street during the 2014 Festival.	
7/14/5	<u>Election of Vice- Chairman:</u>	
7/14/5.1	Nick Collinson was proposed and the Team agreed unanimously on the appointment of NC as Vice-Chairman for the year.	

7/14/6	<u>Election of Secretary:</u>	
7/14/6.1	Mickey Caira was nominated and the Team agreed unanimously on the appointment of MC as Secretary for the year. _	
7/14/7	<u>Election of Treasurer:</u>	
7/14/7.1	Bill Bentley was nominated as Treasurer, to undertake a financial oversight role, and the Team agreed unanimously on the appointment of BB as Treasurer for the year. Note: MH will continue to do the date to day booking keeping for Hailsham Forward. _	
7/14/8	<u>Hailsham Street & Specialist Markets:</u>	
7/14/8.1	MH commented that the recent Children's Market went well and we will be looking to organise a Children's Market in 2015.	
7/14/8.2	MH confirmed that the next specialist market is the craft/jewellery market on 27th November.	
7/14/8.3	MC updated the meeting on the negotiations with the owners of Vicarage Field for a licence to hold the market on the site. He confirmed that Mark Daniels, representing the owners met with MC and MH on 1st September and agreed to arrange a licence with their lawyers.	
7/14/8.4	BB asked that the District Valuer, Trading Standards and Environmental Health are consulted with as part of the formal establishment of the Street Market	MC/MH to consult with the relevant organisations.
7/14/9	<u>Christmas Market:</u>	
7/14/9.1	MC presented a proposal for the set-up of the market side of the Christmas Event that once agreed would be taken to the Town Council's Festivities Committee as part of the overall Event proposal.	MC to take the proposal to Festivities Committee on 9th Sept
7/14/9.2	The Team agreed to the set-up of 45 stalls on Vicarage Field and to the preferential rates and booking conditions for the Street Market regular traders.	
7/14/9.3	The Team agreed the prices for stalls as follows: Regular trader £25 for gazebo and £20 for a traditional stall. Non- Regular traders £40 for gazebo and £30 for a traditional stall.	

7/14/9.4	BB stated that the event need to include all the traders in the town centre and proposed that the entertainment element should be scaled down and that town centre traders should be encouraged to do some form of "special offers" on the day as part of the event.	
7/14/9.5	MC suggested that some form of a buy local scheme could be used.	
7/14/9.6	The Team agreed that working with the Town Council the event should be more inclusive of the town centre traders and to encourage the use of a buy local scheme for the day as part of the event.	RS/MC/MH to look at a local scheme and take forward.
7/14/9.7	The Team considered promotion for the event. MC stated that the Festivities Committees would need to be involved in the promotional activities.	
7/14/9.8	BB stated that the Team should think big and consider a double page in the Sussex Express and large posters on the main poster sites. DW suggested engaging with the local resident associations to help distribute promotional material. All the options will need further consideration at the next meeting.	
7/14/10	<u>Community Energy Scheme:</u>	
7/14/10.1	BB detailed to the Team the scheme offered by OVO Energy. (Details had been sent with the meeting papers). BB highlighted the potential of this scheme for both domestic and commercial energy customers to save money, and for Hailsham Forward to generate a small income that it could use for future projects in the town.	
7/14/10.2	BB suggested that Hailsham Forward could purchase the energy from OVO and sell it on local residents and businesses. He stated that 1,000 customers would need to be found for the scheme to start.	BB to investigate the OVO and other schemes and to come back to the next meeting.
7/14/10.3	The Team agreed such a scheme would be good for the town and asked BB to investigate further including checking if any other energy companies were providing similar schemes.	

7/14/10.4	It was also agreed that OVO or any other energy companies should present to either the Executive Team or Stakeholder Team following the research by BB.	
7/14/10.5	BB suggested discussing such a scheme with WDC as they may wish to support the scheme.	
7/14/11	Any other business:	
7/14/11.1	NAC requested that an agenda item for Wi-Fi covering the town centre is put on the next meeting agenda .	MC to put the item on the next agenda.
7/14/11.2	NAC updated the Team on the Hailsham Sports Alliance work to provide a new major sports complex for Hailsham. He stated that two potential sites had been identified one near the Boship and one behind Knockhatch. He confirmed that one developer was taking the lead for an off-site facility to their development that could provide the facility the Sports Alliance were looking for. This included the work to try and secure funding from Sports England and the F.A.	
7/14/11.3	The Team agreed to continue to support Steve Wennington and the Sports Alliance in pursuit of their plans for new sports facilities for the town.	
7/14/12	Date of Next Meeting:	
	The next meeting will be held on Friday 17th October at 9.00am at the town Council Offices.	