

HAILSHAM FORWARD

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 13TH JUNE 2014 AT HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Cllr Nick Collinson: NAC
 Cllr Nigel Coltman: NSC
 Michelle Hagger: MH
 Mickey Caira: MC
 Rev David Bourne: DB
 Terry Evenden: TE
 Roger Boothe: RB

Action:

5/14/1	<u>Election of Chairman:</u>	
5/14/1.1	Cllr Nigel Coltman took the chair for the meeting.	
5/14/2	<u>Apologies:</u>	
5/14/2.1	Anton Bree: AB Cllr Paul Holbrook: PH	
5/14/3	<u>St Mary's Churchyard:</u>	
5/14/3.1	<p>DB provided some background to the proposals to "redevelop" the church and churchyard. He acknowledged that the churchyard was a significant open space and was the only green space, in the town centre. Since the formal closure of the churchyard in the 1880's little had been done to enhance the area. DB outlined the principals of the project including making the outdoor space a place for families and town centre visitors to use.</p> <p>DB presented some plans drawn up a few years ago that included changing the main entrance to the church to under the tower at the west end, a ramp access from Vicarage Field and a new circular footpath. The plans are not final but an indication of potential changes.</p> <p>The plans included the re-siting of gravestones, which would be done following</p>	

	<p>advertising the work in the local press and parish magazine. The final decision on their move and siting would be made at some point in the future.</p> <p>NSC asked if the Church had any issues in replacing the kissing gates at the Vicarage Road entrance, with an entrance more suitable for disabled, and parents with baby buggies. DB confirmed this was not an issue.</p> <p>DB explained that there was a complicated and part disputed ownership/responsibility of the various footpaths in the churchyard. Part of the public footpath that runs through the site has been diverted but this has not been recognised by East Sussex and the Church and WDC are in dispute over the footpaths that lead to the church building. NAC agreed to discuss this with the relevant portfolio holder at WDC. MC offered to find the contact at ESCC to discuss formally diverting the public footpath within the churchyard. DB offered to provide a map of the various footpaths within the churchyard.</p> <p>NSC asked how the Councils could formally support the project. DB suggested The Friends of St Mary's could be the mechanism of doing this.</p> <p>DB provided some background on the bequest of land made to the Church that is in the WDC development area, that will be sold to provide funds for the project. Part of the planning for this land will include an "offer" to use the developed churchyard as the green infrastructure improvement requirement. DB anticipated that it would be two years before the project would come to fruition.</p> <p>NSC asked what the Church would like to see with respect to the issues highlighted by the photographs presented at the meeting. These included boarded-up windows, barbed wire and rubbish.</p>	<p>ALL to respond to BM as appropriate.</p> <p>NAC to discuss the footpaths with WDC Cabinet member. MC to obtain ESCC contact details and pass onto TE. DB to provide map showing various footpaths.</p> <p>DB to provide some feedback to MC.</p>
5/14/4	<u>Minutes of the meeting held on 9th May 2014:</u>	
5/14/4.1	Agreed as a correct record.	

5/14/5	<u>Matters Arising:</u>	
5/14/5.1	<u>Minute 4/14/8.2.</u> MH confirmed she had sent the email and got a response, but had not been able to take the matter forward from the detail of the response.	
5/14/5.2	<u>Minute 4/14/7.1.</u> As a result of holidays it had not been possible to meet with Denise. NAC advise the Team that David Male from Watsons Accountants had shown interest in joining the Hailsham Forward Team	MC to organise meeting with Denise.
5/14/5.3	<u>Minute 4/14/6.1.</u> NAC updated the meeting on Leap Cross, Peter Sutcliffe from Hailsham Trust provided a preliminary proposal to WDC that has changed the thinking of WDC and the housing idea is now off the agenda. More work will need to be done.	
5/14/6	<u>Additional Members of the Executive Team:</u>	
5/14/6.1	MC stated he and NSC will meet with Denise Sinden and MC will talk to the Community Forum about a community representative.	MC to organise the meeting and discussion at the Forum.
5/14/6.2	NAC repeated David Male's interest. MC stated that any interested persons will need to be put forward at the next Stakeholder Meeting. It was agreed to hold the next Stakeholder Meeting on 1st August at 10am	NAC to talk to David Male. MH to organise meeting for 1st August.
5/14/7	<u>Hailsham Street & Specialist Markets:</u>	
5/14/7.1	A) Planning permission: It was agreed to progress this at the same time as contacting Shiells.	MH to revisit the planning application process.
5/14/7.2	B) Permission from Shiells: It was agreed to formally approach Shiells to follow up Paul Soane's work to obtain formal permission to use Vicarage Field for the Street Market.	MH to contact Mark Daniels at Shiells
5/14/7.3	C) The team debated the request from a local charity to borrow some of the market gazebos. The Team agreed to this subject to written confirmation from the charity that they will look after and insure the gazebos and that the market logos are prominently displayed to help	

	advertise the market. The Team also agreed that any other request would have to be agreed by the Team.	
5/14/8	Christmas Event:	
5/14/8.1	MC advised the Team that he had measured out Vicarage Field and confirmed that the 25 Street Market gazebos and 20 market stalls can be fitted around the entertainment space on the precinct. MC will put this forward at the next Festivities Committee in July.	MC to take the proposal to the July Festivities meeting.
5/14/9	Farmer's Market:	
5/14/9.1	NSC updated the Team following the meeting he and MC had with four representatives of the Farmers' Market. Jenny Seale has now taken over the management of the Market. The Farmers Market were asked if they were considering using Vicarage Field in the future. They stated not at this stage.	
5/14/9.2	The Charter Market was discussed and MC stated that it was not possible for the Farmers' Market to join in with the event. He did offer the Farmers' Market a stall at the event to promote the Farmers' Market on the day, free of charge. It was also agreed that the Farmers' Market could use the community forum stall on a rota basis.	
5/14/10	Pub Watch Scheme:	
5/14/10.1	NSC asked why Hailsham Forward should be involved in the scheme. NAC stated that safety and security was a key theme for Hailsham Forward and the Scheme was a way of tackling anti-social drinking.	
5/14/10.2	NAC asked if the Team would agree for him to send a letter to all businesses selling alcohol to encourage them to join the scheme. This included shops and restaurants. It was agreed that this project should be supported to encourage more licensed premises to join the scheme.	
5/14/10.3	NAC thanked the Town Council for the use of the Members' Room for their meetings.	
5/14/11	Hailsham Community Radio Station:	

5/14/11.1	NAC stated that the Community Radio do live for two weeks around the Festival and will provide a vehicle for publicity of Hailsham Forward.	
5/14/11.2	In the long term the Radio will need to apply to OFCOM for a licence that will last for 5 years. The cost is around £500 - £600 and the station would need to start broadcasting within two years of receiving its licence. NAC advised the Team that Hailsham Forward can help with finding volunteers through the work it does including the Community Forum and Community market stall.	
5/14/12	Any other business:	
5/14/12.1	NSC presented an updated Constitution, this was discussed and all the amendments were agreed.	
5/14/12.2	NAC provided some feedback on the Community Forum from the community groups. This included: Meetings too formal and Council orientated. Not allowing the Forum to lead the meeting. It was agreed to ask the groups to provide some feedback on the meeting and how they wanted them to run. MH agreed to take this forward with the groups and organise the next meeting.	MH to organise next Forum and ask for feedback from the groups.
4/14/14	Date of next meeting:	
4/14/14.1	Monday 21st July at 9.00am, HTC Offices.	