

HAILSHAM FORWARD

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 9TH MAY 2014 AT HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Cllr Nick Collinson: NAC
 Cllr Nigel Coltman: NSC
 Michelle Hagger: MH
 Mickey Caira: MC
 Bernadette McGuigan: BM
 Zoe Clarke: ZC

Action:

4/14/1	<u>Election of Chairman:</u>	
4/14/1.1	Cllr Nigel Coltman took the chair for the meeting.	
4/14/2	<u>Apologies:</u>	
4/14/2.1	Anton Bree: AB Cllr Paul Holbrook: PH	
4/14/3	<u>Wealden Delivery and Site Allocation Local Plan:</u>	
4/14/3.1	<p>Bernadette McGuigan outlined the requirement to allocate 6,000sqm of retail space around the town centre.</p> <p>Details of the Tibbalds report were reviewed as part of the considerations on where to locate the business space.</p> <p>BM stated that there were a number of pros and cons in all the sites, and decisions on the split between convenience and comparison shopping would need to be made as part of the proposals.</p> <p>The Executive Team were keen to see clear routes across the town between Vicarage Field, the High Street and North Street. This could include the relocation of the Waitrose Store and the Health Centre to the other end of the car park in Vicarage Lane in order to open up the area and make it more visually attractive.</p> <p>NSC stated that Hailsham could not compete with Eastbourne and the town needed to</p>	

4/14/3.2	<p>develop into a leisure, pleasure and shopping destination rather than pure retail. BM offered to meet again if required and confirmed she will produce a report for the Team to comment on and asked for any further comments to be sent to her via email.</p> <p>BM will contact AB direct for a view from the Chamber of Commerce on the plans.</p>	ALL to respond to BM as appropriate.
4/14/4	<u>Minutes of the meeting held on 4th April 2014:</u>	
4/14/4.1	Agreed as a correct record.	
4/14/5	<u>Matters Arising:</u>	
4/14/5.1	<p><u>Pop-Up-Shop</u> NSC reported that as the Council has now let 4 Market Square there was no longer a location for the pop-up-shop.</p>	
4/14/5.2	<p><u>Shop Local</u> MH confirmed that she had been unable to take this forward with her current workload.</p>	
4/14/5.3	<p><u>Shop Fronts</u> It was agreed to revisit the state of shop fronts in the autumn , and to take action as required following another tour of the town centre.</p>	
4/14/5.4	<p><u>Downland Carpets</u> As AB was not at the meeting it was agreed to look at this at the next meeting.</p>	
4/14/6	<u>Leap Cross:</u>	
4/14/6.1	NAC updated the Team on the meeting he had with Peter Sutcliffe from Hailsham Trust. Peter has agreed to do some preliminary ground work on the future of the site. NAC confirmed he will then ask the WDC Cabinet to fund an independent feasibility study to consider redevelopment of the site commercially.	
4/14/7	<u>Additional members/Co-option onto the Executive Team:</u>	
4/14/7.1	NSC agreed to review the draft constitution and send back to MC after the weekend. This will then confirm the responsibility to recruit to the Executive, in the meantime any potential new members to the Executive could be co-opted onto the Team to assist with some of the	NSC to review draft constitution and forward to MC

	projects. NSC offered to meet with MC and Denise Sinden who had shown interest in joining the Team.	MC to set up a meeting.
4/14/8	<u>Hailsham Street & Specialist Markets:</u>	
4/14/8.1	MH outlined the plan for specialist markets for 2014: Arts & Antiques - 19th June Food & Drink - 9th August (part of the Charter Market) Children's Market -21st August - to include an apprentice style competition Jewellery & crafts - 27th November. The Team agreed to the plan.	
4/14/8.2	MH highlighted the difficulty in getting a response from Phil Matthews HCC to get the college involved. MC advised MH that Councillor Jo Bentley had offered to talk to Phil Matthews about this and asked MH to produce a brief so that Councillor Bentley can discuss the details with Phil Matthews.	MH to produce a brief for Councillor Jo Bentley.
4/14/8.3	MC advised the Team that the Market Manager had not yet confirmed to AB if he wanted to carry out the new duties or not. MC also stated that the cost of this service did not present value for money and there were issues on the effectiveness of the current set up. The team agreed that as the set up team were prepared to carry out the market management role, the market manager is advised in writing that his services are no longer required for the reasons of cost and efficiency.	MC to write to the Market Manager.
4/14/8.4	MH advised the Team that the current market trader take up was not great especially on a Thursday, it was agreed to review the days of operation with the market traders in the early autumn for 2015.	
4/14/8.5	NSC advised MH that Claire Williams, the secretary of Christ Church Hailsham may be able to assist with the jewellery & craft market, and to make contact with her.	MH to contact Claire Williams
4/14/8.6	The Christmas market was discussed and it was agreed to put a plan together on what Hailsham Forward can deliver with the limited resources it has and for this proposal to be put	MC to produce proposal for the team to agree.

	to the Council's Festivities Committee in writing for consideration. MC to draft the proposal for the remainder of the team to comment on before it is sent out.	
4/14/9	<u>Farmer's Market:</u>	
4/14/9.1	MC advised the Team that he had not yet been able to agree a date to meet with the Farmer's Market. NSC asked if this can be done as soon as possible and agreed to attend the meeting if required.	MC to contact the Farmer's Market to sort out a meeting date.
4/14/10	<u>Rear of Shops:</u>	
4/14/10.1	MC presented photographs highlighting the issues found by the tour undertaken by NSC & MC recently. It was agreed MC would produce a brief written report to accompany the photographs and then to ask the Conservation Officer what is allowable that will improve the state of these premises.	MC to contact the Conservation Officer.
4/14/10.2	NSC asked for more information on the suggestion on opening up the churchyard as a public open space.	MC to find out more information.
4/14/11	<u>Community Forum:</u>	
4/14/11.1	NAC suggested the Streets Ahead Team are invited to the next Community Forum meeting on 4th June. ZC agreed to discuss this with Helen Markwick.	MH to send invitation to ZC for the meeting on 4th June.
4/14/11.2	It was agreed that this project should be supported through 2014 and then reviewed to ensure it becomes productive and self supporting in the longer term.	
4/14/12	<u>Update on other on-going projects:</u>	
4/14/12.1	Dealt with under Matters Arising	
4/14/13	<u>Any other business:</u>	
4/14/13.1	NSC stated that the draft plan will need to be reviewed in order to set out the priority listing for the key actions. The plan should also include how to change the perception about the fear of crime in the town.	
4/14/14	<u>Date of next meeting:</u>	
4/14/14.1	Friday 13th June at 9.00am, HTC Offices.	