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HAILSHAM FORWARD

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 3.00PM ON 12th DECEMBER 2014
AT
HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Cllr Nick Collinson: NAC
Cllr Nigel Coltman: NSC
Cllr Bill Bentley: BB
Cllr David White: DW
Michelle Hagger: MH
John Harrison: JH
Cllr Paul Holbrook: PH
Rob Slater: RS

Action:

10/14/1	Apologies:	
10/14/1.1	Anton Bree: AB Mickey Caira: MC	
10/14/2	<u>Confirmation of the Minutes of the meeting held on 21st November 2014</u>	
10/14/2.1	Agreed as a correct record.	
10/14/3	<u>Matters Arising:</u>	
10/14/3.1	NSC asked if there was any further update from the church on their plans to develop the churchyard. MC confirmed that there was no further progress to report from the church but would ask to church for an update/attend the January Executive meeting. No Further information was available.	MC to ask the church for an update/attend the January meeting
10/14/3.2	<u>Stall Store Facility:</u> NSC asked if NAC had an update on the cost of leasing a vehicle. NAC had no further update at this time and would look into it in time for January meeting.	
10/14/3.3	JH stated that the Town Council was looking at possibly purchasing a trailer this is going to the CPAC committee on Monday 15 th December 2014.	

10/14/3.4	<p><u>Reconnecting the Town</u></p> <p>NSC inquired as JH was here, to provide an update on the meeting with Burgess Hill.</p> <p>JH explained that he and Cllr SJ Bentley and BB visited Burgess Hill, to see the info point model, it could improve Hailsham by the Town Council taking sections of Highway responsibilities but this needs further investigation and is an ongoing Town Council project.</p> <p>BB stated that they produce a printed document that provides a complete guide to all services, groups, and promotion of local businesses in the town. It could be an area that Hailsham Forward to use to help reconnect the town and work in conjunction with other Local Authorities, Local Business and the community as a whole.</p> <p>BB suggested that as a possible outlet for the guide setting up a kiosk at the Street Market and has volunteers staffing the stall.</p> <p>BB suggested that there maybe funding available for such a project from WDC/ESCC.</p>	JH to request a copy of the guide from Burgess Hill to review at a future meeting
10/14/3.5	<p><u>Theme Markets</u></p> <p>NSC inquired if there dates set by the Town Council Festivities Committee for the 3 theme events in 2015, are to work in conjunction with Hailsham Street Market. MH stated that from the understanding of MC they are to work together similar to this years Charter Market and Christmas Event.</p>	MC to confirm that the theme events are a joint project between HF and HTC.
10/14/4	<u>Hailsham Street & Specialist Markets:</u>	
10/14/4.1	<p><u>Storage Facility:</u></p> <p>This was discussed under the Matters Arising above.</p>	
10/14/4.2	<p><u>Market publicity material</u></p> <p>MH explained the layout of the new flyer incorporating the Farmers Market, however MC spoke to ESAB and they provided feedback stating the pink on the purple was difficult, so it was decided to amend the print to all white with colour blocking behind the names.</p>	MH to email committee with amended copy

10/14/5	<u>Christmas Market:</u>	
10/14/5.1	<p>MH updated the Team on the feedback from the Christmas Event, the feedback had been positive in relation to the public and traders.</p> <p>MH advised that we should visit Shop owners for their feedback of the Event.</p> <p>PH stated that many parents would have liked more for Children, maybe some small rides.</p> <p>BB stated that we need to bear in mind that the changes to the High St in relation to planning for Christmas 2015.</p>	MH/MC to visit shop owners for feedback.
10/14/6	<u>Reconnecting the Town:</u>	
10/14/6.1	NAC had no further update on the proposal to try and reconnect the various areas. There are plans to re-launch the chamber of commerce to make it more of an incentive for businesses to join.	
10/14/7	<u>Public Wi-Fi access Hailsham Town Centre:</u>	
10/14/7.1	MC had given suggested dates to Katy Thomas and was awaiting a response.	MC to contact Katy Thomas
10/14/7.2	NAC suggested there is someone interested in helping with this project and will arrange for them to attend the January meeting.	NAC to arrange IT freelancer to attend meeting.
10/14/8	<u>Christmas Best Shop Front Display</u>	
10/14/8.1	<p>MH explained that Hailsham Forward would take over the running of this from Hailsham In Bloom.</p> <p>There is a need for another shield as the current one is full and the inscription is incorrect now.</p> <p>BB suggested purchasing a new shield larger than the current one from a supplier in the town.</p> <p>It was discussed who would perform the judging, it was suggested that the Town Council Mayor be invited to carry out this alongside the Chairman of Hailsham Forward – RS.</p>	<p>MH to source another shield</p> <p>MH to invite the Mayor and arrange the time for judging.</p>
	<u>Any other business</u>	
10/14/9	<u>Date of Next Meeting:</u>	

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10/14/9.1	The next meeting will be held at 3.00pm on Friday 16th January at the Town Council Offices.	