

HAILSHAM FORWARD

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 8.30AM ON 19TH AUGUST 2016 AT
HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Cllr Chriss Triandafyllou – Hailsham Town Council: CT
Cllr Bill Bentley – East Sussex County Council: BB
Cllr Nigel Coltman – Co-opted Member: NSC
Jan Townsend – Community Representative: JT
Cllr Nick Collinson – Wealden District Council: NAC
Mickey Caira – Officer Support Hailsham Town Council: MC
Michelle Hagger – Officer Support Hailsham Town Council: MH

Action:

7/16/1	<u>Election of Chairman and Officers:</u>	
7/16/1.1	NAC was nominated and elected as Chairman CT was nominated and elected as Treasurer MC was nominated and elected as Secretary. It was agreed to hold over the filling of the Vice Chairman position until a future meeting when more Team members were available.	
7/16/2	<u>Apologies:</u>	
7/16/2.1	Clive Soper – Federation of Small businesses: CS Phil Matthews – Representing Young People: PM Cllr Gavin Blake-Coggins – Hailsham Town Council: GBC Cllr Barby Dashwood-Morris – Hellingly Parish Council: BDM Trina Mayson – Hailsham Chamber of Commerce: TM	
7/16/3	<u>Minutes of Meeting Held on 22nd July 2016:</u>	
7/16/3.1	These were agreed as an accurate record of the meeting.	
7/16/4	<u>Matters Arising:</u>	
7/16/4.1	<u>Minute: 6/16/2.10 Industrial Parks Event.</u> NAC confirmed that he will follow this up when Toby from Chandlers returns from holiday.	
7/16/4.2	<u>Minute: 6/16/5.12 Legal Status:</u> See item 8 in the minutes.	

7/16/4.3	<u>Minute: 6/16/7.2 Stakeholder Group Invitation.</u> MC conformed that Derek Carter from CH2M was invited and attended the Stakeholder Meeting in July.	
7/16/4.4	<u>Minute: 6/16/9.4 Hailsham Card Award.</u> MC confirmed that a note of congratulations has been sent to Chris Beveridge.	
7/16/4.5	<u>Minute: 6/16/11.2 Town Centre Improvement Works.</u> NSC stated that he felt that the banners promoting “Hailsham Open for Business” were miserable. NAC confirmed that these were provided by the Chamber of Commerce. BB stated that if there are any more banners to be put up he can organise this. The feedback from the town centre businesses on the effect on trade was mixed, but overall the footfall in the town was good.	
7/16/5	<u>Hailsham Industrial Parks</u>	
7/16/5.1	Potential improvements to the Diplocks Estate were discussed and focussed on providing more parking for workers, deliveries and customers. A mix of converting existing verges and a new car park adjacent to the Football Club were put forward. BB highlighted the need for all businesses to commit to manage the parking if the improvements can be achieved, otherwise it will not provide the necessary benefits. One aim must therefore be to get the businesses to buy into this proposal.	All to provide details of businesses etc to be invited to the Event to MC prior to the September meeting
7/16/5.2	Invitees to the Industrial Parks Event were discussed, it was agreed that all the Team should consider and put forward appropriate businesses to MC prior to the next meeting. These should also include landlords and managing agents of the estates.	
7/16/5.3	It was agreed that the Event should focus on two parts, one to inform the Event of what has been proposed and to get feedback from the invitees on the issues within the parks. The second part is to get the appropriate support organisations such as Let’s do Business and East Sussex County Council to provide details of what financial and other support is available.	
7/16/5.4	CT mentioned that some companies were	

7/16/5.5	<p>potentially moving out of Hailsham, these included Dobbs and Haulaway due to a lack of space to expand. He suggested that Wealden may be able to assist to secure land.</p> <p>BB highlighted the fact that Hailsham has become the recycling centre of East Sussex for building waste, and that these were evenly spread across the town.</p>	
7/16/5.6	<p>It was agreed that the Chamber of Commerce and the FSB should be invited to take part in the project and the Event. MC to contact both organisations. It was also agreed to explore the possibility of launching the project at a Chamber breakfast meeting. NAC to discuss with Andrew Rannie from the Chamber.</p>	<p>MC to contact the Chamber and FSB. NAC to contact Andrew Rannie</p>
7/16/5.7	<p>BB emphasised the need for the businesses to commit to this otherwise the project will not get off the ground.</p>	
7/16/6	<p><u>Membership of the Executive Team:</u></p>	
7/16/6.1	<p>MC confirmed that he has contacted two local businessmen who have shown an interest in joining the Executive Team. As yet there has been no feedback from the initial contact. As there is one vacancy on the Team some form of selection may need to take place if both want to take part.</p>	
7/16/6.2	<p>It was highlighted that there has been low attendance by Phil Matthews and the FSB. It was agreed that MC would contact the Chamber and FSB to confirm their commitment to the partnership.</p>	<p>MC to contact the Chamber and FSB</p>
7/16/7	<p><u>Hailsham Card Logo:</u></p>	
7/16/7.1	<p>NAC highlighted the issue with using the Pavilion logo on the card when the card cannot be used in the Pavilion. No decision was made on the future logo of the card as there is currently a large stock of cards.</p>	
7/16/7.2	<p>NSC asked if the Hailsham Card will be promoted in the Town Council newsletter. MC confirmed that it was planned to include a feature of the card in the next issue of the newsletter.</p>	

7/16/7.2	BB suggested that an A board should be produced promoting the card "Have you got the Hailsham Card" The board could be put out in different locations around the town to promote the card. BB and NAC to come up with suggestions for the design.	BB and NAC to come up with suggestions for the design.
7/16/8	<u>Legal Status Update:</u>	
7/16/8.1	MH provided some details of the potential option to move Hailsham Forward to a Community Interest Company (CIC). This is a large piece of work and there are complications around trying to "fit" the current Hailsham Forward set up into the CIC. MH confirmed that there will be a report to the September meeting.	
7/16/8.2	It was suggested that Steve Wennington may be able to provide some guidance. MH will contact him.	MH to contact Steve Wennington
7/16/8.3	MC highlighted the need to find another organisation (charity or CIC) that will agree to take on the assets of Hailsham Forward in the future if the partnership was to cease.	
7/16/9	<u>Street Pastors:</u>	
7/16/9.1	NAC asked if Hailsham Forward should be delivering this potential project, he was not against it but was not sure that Hailsham Forward should be directly involved.	
7/16/9.2	BB highlighted the high number of stabbings that have occurred in Hailsham in 2016. There is also a reduction of police presence in the town. Two years ago when this service was proposed for Hailsham Rev David Bourne and the District Commander did not support it, but things have now changed.	
7/16/9.3	NAC mentioned the active pub watch scheme in Hailsham that may be able to support this project.	
7/16/9.4	NSC mentioned Crosslink, representing all the churches in Hailsham, who should be consulted to see if they will take an active part.	
7/16/9.5	BB suggested that the late night businesses in	

7/16/9.6	<p>Hailsham may wish to make a small financial contribution to help the project.</p> <p>It was agreed that this is not a project that Hailsham Forward can deliver, but will support and facilitate where it can to help getting the project up and running. This will be communicated to Rev David Farey.</p>	MC to advise Rev David Farey of the discussions.
7/16/10	<u>Any Other Business:</u>	
7/16/10.1	BB provided an update on the High Street improvement works. He advised the Team that the works are one and a half weeks ahead of schedule, but that UK Power networks are starting to hold up the works to the top end of the work area. BB is pursuing this to try and ensure that this does not put the works behind.	
7/16/10.2	NSC commented that people were confused on what the scheme was delivering. BB stated that the message should highlight that the scheme is delivering a practical scheme that covers all the business operation in the town centre.	
7/16/10.3	BB also highlighted the confusion with the public on the ownership of the Quintin's Centre and Vicarage Field. Some of the public think that the Council owns these sites and therefore the improvement works should include the paved areas of these estates.	
7/16/10.4	BB commented on the improvement works being carried out by the Quintin's Centre, Vicarage Filed and Waitrose, which are all very positive for the town. He also acknowledged the excellent work of Chris Richards the Liaison Officer including the good relationships he has built with the local businesses.	
7/16/10.5	BB confirmed that temporary repair work was carried out to Vicarage Lane prior to the start of the contract. NSC asked if the start of Marshfoot Lane directly off Vicarage Road would be resurfaced. The area has had a number of pot-hole repairs but it remained in a poor condition. BB confirmed as part of the resurfacing of the whole works area this should be addressed.	

7/16/10.6	BB also commented on the planned resurfacing work to the highway. The original plan is to lower the highway as the level has risen over many years. This will be done by MST, recycling the existing tarmac as part of the sub-base. The recycling element may not, however, be possible for the entire highway, as some of the utility services are too high and cannot be lowered.	
7/16/10.7	BB is still trying to get local businesses to consider providing promotion during the works. ESCC are offering to advertise any promotions through weekly press releases. NAC agreed to highlight this again through the Chamber, and talk to businesses as he delivered copies of the Festival Programme. NAC asked how a business got the details of their promotion to ESCC. BB confirmed that these should be directed to Chris Richards the liaison officer. It was also agreed to put forward this opportunity in the Town Council Newsletter.	
7/16/10.8	BB questioned whether the lack of interest from local businesses in offering promotions was as a result of businesses not suffering losses as a result of the works?	
7/16/10.9	CT asked if the start time of the meeting could be at a later time. The Team considered the request but the majority agreed to maintain the 8.30am start time.	
7/16/11	<u>Date of Next Meeting:</u>	
7/16/11.1	It was agreed to hold the date of 30 th September for the next meeting.	