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HAILSHAM FORWARD

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 2nd APRIL 2015 AT HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Cllr Nick Collinson: NAC

Cllr Nigel Coltman: NSC

Cllr Bill Bentley: BB

Mickey Caira: MC

Michelle Hagger: MH

Rob Slater: RS

Jan Townsend: JT

Action:

4/15/1	Apologies:	
4/15/1.1	Phil Matthews: PM Cllr David White: DW Cllr Paul Holbrook: PH	
4/15/2	<u>Confirmation of the Minutes of the meeting held on 13th February 2015</u>	
4/15/2.1	Agreed as a correct record.	
4/15/3	<u>Matters Arising:</u>	
4/15/3.1	<u>Minute: 2/15/3.4 Gathering Details of local businesses:</u> RS had no specific feedback from the FSB but would seek a view at a future meeting of the FSB. JT offered assistance from Hailsham Works to gather local business information.	RS to seek the views of the FSB
4/15/3.2	<u>Minute: 2/15/4.2 Vicarage Field Site:</u> MC confirmed that he had met with the new owners and they are happy for the market and Council events to continue on their site and will draw up a licence in the near future.	
4/15/3.3	<u>Minute: 2/15/6.2 Letter to town centre traders re the road improvement works:</u> MC confirmed that the letter had been sent.	
4/15/3.4	<u>Minute: 2/15/8.1 Shop Fronts/Backs:</u> This has not been done and will be carried forward.	

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4/15/3.5	<u>Minute 2/15/9.1: Re-launch of the Town Centre.</u> NAC offered to speak to the Regeneration Team at WDC about promotion of this event.	NAC to speak to WDC Regeneration Team
4/15/3.6	<u>Minute 2/15/9.2: Poundland Signage:</u> MC confirmed that a letter has been sent to the manager of the store, but there has been no response. It was agreed that a letter should be sent to the regional manager requesting a meeting to explore what could be done.	MC to write to Poundland again.
4/15/3.7	<u>Minute 2/15/9.3: A22 Signs:</u> MH confirmed she will bring details of the funding to the next meeting.	MH to bring details of the Council's Revitalisation Fund to the next meeting.
4/15/3.8	<u>Minute 2/15/9.7: Hailsham Community College Development:</u> RS to talk to the FSB at their next meeting.	RS to discuss HCC at the next FSB meeting.
4/15/4	<u>Confirmation of the Minutes of the meeting held on 12th March 2015</u>	
4/15/4.1	Agreed as a correct record.	
4/15/5	<u>Matters Arising:</u>	
4/15/5.1	<u>Minute 2/15/5.5: Vehicles For Sale on the Highway:</u> NAC raised this issue and it was agreed that this was taken up with Wealden's new MP post election.	
4/15/5.2	<u>Minute: 2/15/5.6: Vehicles Parked on Grass Verge A22/Diplocks:</u> NAC updated the meeting on Chandler's vehicle storage issues. They are looking at some space at the back of the Knockhatch Estate or the unused Lidl site at Ropemaker Park.	
4/15/6	<u>Lyoness Loyalty Scheme:</u>	
4/15/6.1	The Team agreed that the promotion of this scheme would be a benefit to the town. It was agreed that a business forum needs to be organised where all the local businesses are invited to hear of the benefits of the scheme direct from Lyoness. Refreshments would be served and JT offered to provide young people to help serve refreshments. The event would	

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	take place in June/July in the Community Hall from around 5.30pm to 6.00pm. MC to check availability of the Civic Community Hall.	MC to check availability of Community Hall.
4/15/7	<u>Advertising Banners/Boards on the Highway:</u>	
4/15/7.1	BB suggested that this could be put on the agenda of the Strategic Partnership. NAC agreed to propose this and BB to second it.	NAC and BB to propose and second this issue to go to the Strategic Partnership.
4/15/8	<u>Hailsham Street & Specialist Markets:</u>	
4/15/8.1	MC confirmed that the new owners of Vicarage Field are happy for the market to continue on their site.	
4/15/9	<u>Public Wi-Fi access Hailsham Town:</u>	
4/15/9.1	NAC had no further update on a contractor to provide a solution and quote, but suggested that WDC may provide this in the future.	
4/15/10	<u>Reconnecting the Town:</u>	
4/15/10.1	BB suggested that before the start and during the road improvements works a monthly newsletter is produced with regular updates on the work. This could include input from the local Chamber and FSB under the Hailsham Forward heading. It was agreed to pursue this with the potential of the new apprentice from the Chamber co-ordinating the production and distribution.	
4/15/11	<u>Re-Launch of the Town Centre:</u>	
4/15/11.1	It was noted that the proposed newsletter could be used as part of the promotion to re-launch the town post road improvements.	
4/15/12	<u>Business Crime Reduction Partnership:</u>	
4/15/12.1	NAC stated that there was some work being carried out with Sussex Police to establish a partnership, but it would require good support from the local businesses.	
4/15/13	<u>Abandoned Shopping Trolleys:</u>	
4/15/13.1	BB suggested that the Town Council could	MC to put on

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	offer a service to the supermarkets, to collect abandoned trolleys for a fee. It was agreed that the Council will be requested to consider this.	the next appropriate Council Committee Agenda.
4/15/14	<u>Any Other Business:</u>	
4/15/14.1	NAC raised the issue of the redevelopment of the Leap Cross Site. He stated that WDC will be considering providing some small incubator units within the town but these would be for a short term let.	
4/15/14.2	BB raised the issue of the lack of on-the-job training on the business parks. NAC sated that Sussex Downs College are looking to set-up a base in Hailsham and this could be within one of the business parks.	
4/15/14.3	BB mentioned the Rural Regeneration Funding that may be available to fund local projects. He advised the Team that Cllr Rupert Simmons from the Healthfield Partnership has offered to work with Hailsham on joint bids to this fund.	
4/15/14.4	BB highlighted that the new signs in the entrances of the car parks in Hailsham did not mention that they are free and this was not positive for the town. NAC agreed to have a look at this issue.	NAC to look at the new signage for the Hailsham car parks.
4/15/15	<u>Date of Next Meeting:</u>	
4/15/15.1	It was agreed to review the date of the next meeting at the forthcoming Stakeholder Meeting at the end of April.	