

# HAILSHAM FORWARD

## EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 2<sup>ND</sup> DECEMBER 2016  
AT  
HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

### Attendees:

Cllr Chriss Triandafyllou – Hailsham Town Council: CT  
Cllr Gavin Blake-Coggins – Hailsham Town Council: GBC  
Mickey Caira – Officer Support Hailsham Town Council: MC  
Michelle Hagger – Officer Support Hailsham Town Council: MH  
Cllr Nigel Coltman – Co-opted Member: NSC  
Cllr Nick Collinson – Wealden District Council: NAC  
Clive Soper – Federation of Small businesses: CS

### Action:

10/16/1	<b>Apologies:</b>	
10/16/1.1	Cllr Barby Dashwood-Morris – Hellingly Parish Council: BDM Trina Mayson – Hailsham Chamber of Commerce: TM Jan Townsend – Community Representative: JT Steve Parmar-Greaves – Local Business Representative: SPG Phil Matthews – Representing Young People: PM	
10/16/1.2	MC informed the Team of the letter received from Councillor Bill Bentley. Bill confirmed that ESCC will no longer be taking an active part in the Partnership but will aim to provide support from specific requests from the Team.	
10/16/1.3	NAC highlighted the significant contribution made by Councillor Bentley and ESCC. It was agreed that MC will write to Councillor Bentley to thank him and ESCC for their input into Hailsham Forward over the past four years.	MC to write to Councillor Bentley.
10/16/2	<b><u>Minutes of Meeting Held on 4<sup>th</sup> November 2016</u></b>	
10/16/2.1	These were agreed as an accurate record of the meeting.	

10/16/3	<b><u>Matters Arising:</u></b>	
10/16/3.1	<u>Minute 9/16/5.2: Hailsham Industrial Parks</u> MH confirmed that she has received no contact details. Item to be discussed later on the agenda.	
10/16/3.2	<u>Minute 9/16/5.3: Hailsham Industrial Parks List</u> MC confirmed that the list has been sent to JT	
10/16/3.3	<u>Minute: 9/16/8.1: Legal Status Update</u> MH confirmed she has not received any feedback on the document. Item to be discussed later on the agenda.	
10/16/4	<b><u>Hailsham Industrial Parks</u></b>	
10/16/4.1	It was agreed that the Team will review what contacts they have and when appropriate each member to invite their contacts to try and get a good response to the proposed forum.	
10/16/4.2	MC will issue the current list of businesses to all, working the details GBC has supplied into the list.	
10/16/4.3	NAC agreed to discuss the use of Chandlers with Toby for the forum for the end of February/beginning of March	
10/16/5	<b><u>Hailsham Street Market:</u></b>	
10/16/5.1	MC updated the Team on the Town Council's bid to assist in developing the Street Market. A fund of £5,000 has been agreed and the Council will need to procure a suitably experienced and qualified person to carry out the work. Hailsham Forward will need to work with the Council's Communities Committee as this project develops; both CT and GBC are members on the Communities Committee and will provide a useful link in the process.	
10/16/5.2	NAC highlighted the need for more traders and stated that as part of this project research needs to be done to establish what type of traders are missing in the town such as clothes retailers. Any suggestions on traders to be forwarded to MH.	All to supply details of market traders to MH.

10/16/5.3	<p>NAC stated that the Chamber of Commerce were close to signing the lease on 41 High Street to provide a pop-up shop. This will also help in the development of new traders for the town.</p> <p>CT suggested that the proposed re-launch of the town centre following the completion of the road improvement works could be used to help in developing the Street Market.</p> <p>MC highlighted the advertising and sponsorship proposal put forward by Hailsham FM. The Team considered this and decided to defer any decision on this offer to promote the Street Market until the spring. MC to respond to Hailsham FM.</p>	MC to inform Hailsham FM of their decision.
10/16/6	<b><u>Community Forum:</u></b>	
10/16/6.1	MH reported that the Forum was working well and that they wanted to run it more themselves. The Team agreed that MH will attend every ¼ to keep a hand into the process and answer any questions that may arise. It was also agreed that a closed Facebook page will be set-up for the Forum.	
10/16/6.2	NAC suggested that a “hit list” of those groups not taking part should be drawn up and then these should be invited/encouraged to take part in the Forum.	
10/16/7	<b><u>Christmas Best Dressed Window Competition:</u></b>	
10/16/7.1	It was agreed that NSC and MC will tour the town centre and select a winner.	
10/16/8	<b><u>Legal Status Update:</u></b>	
10/16/8.1	MC highlighted the need to take the principal of changing to a CIC to the next Stakeholder Group Meeting for confirmation that the organisations represented support the transition to a CIC.	
10/16/8.2	NAC has the details of an individual who may be able to support the Team in the further development of its CIC document. NAC to provide details to MC.	NAC to supply details to MC
10/16/8.3	NSC mentioned a new legal body status that	

	may be appropriate for Hailsham Forward.	
10/16/9	<b><u>Any Other Business:</u></b>	
10/16/9.1	None	
10/16/10	<b><u>Date of Next Meeting:</u></b>	
10/16/10.1	6 January 2017, 9.00am Town Council Offices.	
10/16/10.2	It was agreed that future meetings will start at 9.00am	