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HAILSHAM FORWARD

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 2ND OCTOBER 2015 AT
HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Cllr Nick Collinson: NAC
Cllr Barby Dashwood-Morris: BDM
Cllr Chriss Triandafyllou: CT
Mickey Cairra: MC
Rob Slater: RS
Jan Townsend: JT

Action:

9/15/1	Apologies:	
9/15/1.1	Phil Matthews: PM Cllr Bill Bentley: BB Michelle Hagger: MH Sam Imber: SI Keith Renshaw: KR Cllr Nigel Coltman: NSC	
9/15/2	<u>Confirmation of the Minutes of the meeting held on 3RD September 2015</u>	
9/15/2.1	Agreed as a correct Record following two typographical corrections to minutes 8/15/3.7 and 8/15/7.1	
9/15/3	<u>Matters Arising:</u>	
9/15/3.1	<u>Minute: 8/15/3.1:</u> Carry over to next meeting as MH not at the meeting.	MH to get prices for the cost of promotional activity
9/15/3.2	<u>Minute: 8/15/3.2:</u> MC advised old video store next to NatWest is not currently being marketed and therefore cannot ascertain any details on availability and cost.	
9/15/3.3	<u>Minute: 8/15/3.5:</u> Carry over to next meeting as	MH to contact

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<p>9/15/3.4</p> <p>9/15/3.5</p> <p>9/15/3.6</p> <p>9/15/3.7</p>	<p>MH not at the meeting.</p> <p><u>Minute: 8/15/3.6</u> BDM confirmed that Hellingly Parish Council do not want to see a change to the name of Hailsham Forward to include the name Hellingly, but want to have a sight of Hailsham Forward's Constitution. MC confirmed that he will forward a copy of the Constitution to BDM</p> <p><u>Minute: 8/15/4.8:</u> BDM raised the issue of the negative issues posted on social media about Lyoness. This included a challenge to NAC's involvement. Following the involvement of the Town Clerk there was a partial retraction on the comments made which the Team welcomed. The Team confirmed they had full confidence in NAC.</p> <p><u>Minute: 8/15/6.1:</u> This will happen in the future.</p> <p><u>Minute: 8/15/7.1:</u> Carry over to next meeting as MH not at the meeting.</p>	<p>Rangers regarding regulations and bring a proposal to the next meeting.</p> <p>MC to forward a copy of the Constitution to BDM</p> <p>MH to get prices for direct marketing.</p>
<p>915/4</p>	<p><u>Business Forum:</u></p>	
<p>9/15/4.1</p>	<p>The agenda for the Forum to take place later in the day was discussed. It was agreed that CT & MC would present the proposed Christmas events for 2016. NAC stated that the Town Council should be putting on the events and not Hailsham Forward.</p> <p>It was agreed that the questions on the proposed Christmas events should include: does the town want a large event at Christmas? If so this will either be by having it on the High Street, with a road closure, or in a car park.</p> <p>Does the town support a late night shopping event to coincide with the light switch on event?</p> <p>With respect to the requirement to have a 3 metre gap for emergency vehicles during a road closure RS offered to check this.</p>	<p>RS to check the requirement to have a 3 metre gap.</p>

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9/15/4.2	BB would be late but will be presenting the update on the town centre road improvement works. It was agreed to have the tea & coffee half way through the evening to give BB more time to get to the meeting.	
9/15/4.3	RS proposed that BDM should open the debate on the work of Hailsham Forward and invite feedback. BDM agreed to do this.	
9/15/4.4	NAC confirmed that the Chamber of Commerce are sponsoring the event and will help out at the event. MC will take the banners and forms to set up at the forum.	
9/15/4.5	BDM proposed that Hailsham Forward should be more proactive and be a leader. It should also take a lead on the Issues and Options with the amount of housing proposed in the local area. It was agreed to put the Issues and Options on the next agenda to take this forward.	
9/15/4.6	JT suggested that the Executive Team should have a biography sheet on each of its members to inform the local residents and businesses of the Team's experience and aspirations.	
9/15/4.7	NAC suggested that when the High Street is refurbished that one or two flagpoles should be installed and have a Hailsham Forward flag flying to increase awareness.	
9/15/5	<u>Lyoness Loyalty Scheme:</u>	
9/15/5.1	It was agreed to investigate this further before responding to the request to meet with Lyoness again.	
9/15/5.2	It was proposed that we should seek legal advice, NAC to speak to Trevor Scott.	NAC to speak to Trevor Scott.
9/15/5.3	NAC questioned if Hailsham Forward should pursue this further.	
9/15/5.4	CT asked if there needs to be a change to the constitution in order for the partnership to earn any income. MC to check this.	MC to check the constitution.

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9/15/6	<u>Residents Forum Meeting 16th October 2015:</u>	
9/15/6.1	BDM suggested that the room is set up cabaret style, this was agreed.	
9/15/6.2	RS confirmed that he will chair the event.	
9/15/6.3	NAC will not be able to attend this event.	
9/15/7	<u>Hailsham Street Market – Market Traders and Stall facility:</u>	
9/15/7.1	MC advised that Thursday markets have seen an increased take up with new traders. This has also encouraged a number of new traders to try a Saturday market.	
9/15/7.2	MC advised that following a review of the options for a stall storage facility; a) there is not currently an empty shop available in the vicinity of the market site, b) a trailer would not be big enough to carry enough equipment, c) purchase of a suitable vehicle for mobile storage was not affordable. MC proposed that as the Town Council has recently agreed to scrap the community mini bus, Hailsham Forward ask the Town Council to take on the mini bus and have the work done to put it back on the road, at a cost of around £2,500. This was agreed.	
9/15/7.3	The trading days for 2016 will be discussed and agreed at the Stakeholder meeting on 30 th October. BDM requested that the Farmers' Market is invited to a meeting to discuss the days and the possible impact on the Farmers' Market.	MC to invite the Farmers' Market to meet with representatives of the Executive Team.
9/15/7.4	BDM highlighted the fact that not all food traders at the market were displaying their food hygiene certificates and asked that the traders supply these notices as appropriate.	MC to ask MH to make the request for the display of food hygiene certs.
9/15/8	<u>Any Other Business:</u>	
9/15/8.1	MC advised the Team that NSC will be on holiday for the Stakeholder Meeting and that a stand-in chairman will need to take his place	

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9/15/8.2	for this meeting. BDM asked if the start time of the morning meetings could be 15 - 30 minutes later to avoid the schools traffic. After discussion it was agreed to have the morning meetings starting at 8.30am.	
9/15/9	<u>Date of Next Meeting:</u>	
9/15/9.1	It was agreed that the next meeting will be Friday 6 th November at <u>8.30am.</u>	