

# HAILSHAM FORWARD

## EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 8.30AM ON 30<sup>TH</sup> SEPTEMBER 2016  
AT  
HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

### Attendees:

Cllr Chriss Triandafyllou – Hailsham Town Council: CT  
Cllr Bill Bentley – East Sussex County Council: BB  
Clive Soper – Federation of Small businesses: CS  
Trina Mayson – Hailsham Chamber of Commerce: TM  
Jan Townsend – Community Representative: JT  
Cllr Gavin Blake-Coggins – Hailsham Town Council: GBC  
Mickey Caira – Officer Support Hailsham Town Council: MC  
Michelle Hagger – Officer Support Hailsham Town Council: MH

### Action:

8/16/1	<b><u>Chairman:</u></b>	
8/16/1.1	In the absence of Councillor Collinson, Councillor Triandafyllou chaired the meeting	
8/16/2	<b><u>Apologies:</u></b>	
8/16/2.1	Cllr Nigel Coltman – Co-opted Member: NSC Phil Matthews – Representing Young People: PM Cllr Nick Collinson – Wealden District Council: NAC Cllr Barby Dashwood-Morris – Hellingly Parish Council: BDM	
8/16/3	<b><u>Minutes of Meeting Held on 19<sup>th</sup> August 2016:</u></b>	
8/16/3.1	These were agreed as an accurate record of the meeting.	
8/16/4	<b><u>Matters Arising:</u></b>	
8/16/4.1	<u>Minute: 7/16/5.2 Industrial Parks Event.</u> MH has produced an initial list that was previously circulated. (See details on item 7 below.) GBC asked about the vacant space on the front of Ropemaker Park. BB confirmed that the small space was allocated as a nursery site, but no-one has taken this up. The larger area has been allocated as a car showroom site and again this has not been taken up by anyone.	

8/16/4.2	<u>Minute: 7/16/5.6 Industrial Parks Event:</u> MC confirmed this will be done when more details are known about the event.	
8/16/4.3	<u>Minute: 7/16/6.2 Membership of the Executive Team:</u> MC is waiting to meet with the FSB. MC to contact PM. The issue of the timing of meetings was discussed and it was agreed that MC will produce a timetable of meetings for the next 12 months that avoids schools holidays as far as possible.	MC to produce a timetable of meetings(see item 8/16/9 below)
8/16/4.4	<u>Minute: 7/16/7.2 Hailsham Card:</u> No details provided on a design for a poster. MC to contact Chris Beveridge to obtain a design.	
8/16/4.5	<u>Minute: 7/16/8.2 Legal Status Update:</u> MH confirmed that she has spoken to Steve Wennington but Hailsham Active is pursuing charity status and not a CIC.	MC to contact Chris Beveridge
8/16/4.6	<u>Minute: 7/16/9.6 Street Pastors:</u> MC confirmed that he has contacted Rev David Farey.	
8/16/5	<b><u>Hailsham Industrial Parks</u></b>	
8/16/5.1	MC explained the background to this item to CS. BB highlighted the need for local businesses/landlords to take an active part including a financial input to enable any projects to happen.	
8/16/5.2	The Team reviewed the list produced by MH. A number of organisations were put forward to be added to the list. All agreed to consider the list further any supply details to MH as soon as possible. MH will re-circulate the list prior to the next meeting.	All to details of businesses to MH as soon as possible.
8/16/5.3	Potential business development sites for the town were discussed including the Cattle Market Site. BB highlighted the constraints that the conservation areas put on the development of the town centre. The Cattle Market Site did have potential but this would require a move to another location.	
8/16/6	<b><u>Membership of the Executive Team:</u></b>	
8/16/6.1	MC confirmed that he has spoken to Steve	

	<p>Parmar-Greaves who is interested in joining the Executive Team He runs a recruitment business in the town. The other two individuals who indicated they may be interested in taking part have not responded to MC. It was agreed to invite Steve to join the Team.</p>	<p>MC to invite Steve to the next meeting.</p>
8/16/7	<b><u>Legal Status Update:</u></b>	
8/16/7.1	<p>MC highlighted the need to review the first draft of the CIC documentation that had been circulated the previous day. He stated that the objectives will need to be overhauled.</p>	
8/16/7.2	<p>BB confirmed that ESCC would not “sign-up” to the CIC but will act in an advisory capacity and will attend future meetings if invited. He also highlighted the need to make the objectives less rigid.</p>	
8/16/7.3	<p>TM highlighted the need to change the existing constitution. It was confirmed that this has to be done at an AGM of the Stakeholder Group, which cannot take place until April 2017.</p>	
8/16/7.4	<p>It was agreed that the Team will review and feedback suggestions to the changes of the CIC document as soon as possible. MH will re-circulate the document as soon as some changes have been made.</p>	<p>All to provide feedback to the document asap. MH to re-circulate.</p>
8/16/8	<b><u>Any Other Business:</u></b>	
8/16/8.1	<p>MC asked BB to consider compensation to businesses that may have been adversely affected by the High Street Improvement Works. BB confirmed that he will bring this to the next MASHH meeting in a couple of weeks. BB highlighted that with the exception of one business no one had raised the issue of material losses during the works to date. He had arranged a meeting with local businesses and this was not the general feedback that had come out of this meeting. BB confirmed that the offer of ESCC to promote offers during the works was put forward but to date nothing has been proposed by local businesses.</p>	
8/16/8.2	<p>BB confirmed that the works are behind schedule mainly as a result of utility cables/pipes being close to the original road</p>	

8/16/8.3	<p>surface. The utility companies have been slow in moving their services. BB also confirmed that a local company Hailsham Roadway have been brought in to do the road construction. They replace the original company who were going to recycle the tarmac, but proved to be too expensive.</p> <p>BB stated that the works to the High Street and George Street will be completed by the end of November and the programme may change to enable this to happen.</p> <p>CT raised the issue of the complaint about the Street Market made at a recent Town Council meeting. MC confirmed that the complainant had been into see the Market Manager and has been given the correct information. The complainant has withdrawn her complaint.</p> <p>GBC confirmed that he is out of the country for three weeks from 16<sup>th</sup> October.</p>	
8/16/9	<b><u>Date of Next Meeting:</u></b>	
8/16/9.1	<p>It was agreed to hold the next meeting on 4<sup>th</sup> November.</p> <p>Timetable of future meetings:  <u>Executive: Friday mornings 8.30am</u>  2 December 2016  6 January 2017  3 February 2017  3 March 2017  21 April 2017  12 May 2017  9 June 2017  7 July 2017  4 August 2017  8 September 2017  6 October 2017  10 November 2017  8 December 2017</p> <p><u>Stakeholder: Friday mornings 9.45am</u>  28 October 2016  27 January 2017  28 April 2017 (AGM)  14 July 2017  13 October 2017</p>	