

HAILSHAM FORWARD

EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 8.30AM ON 4TH NOVEMBER 2016
 AT
 HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

Attendees:

Phil Matthews – Representing Young People: PM
 Cllr Chriss Triandafyllou – Hailsham Town Council: CT
 Jan Townsend – Community Representative: JT
 Cllr Gavin Blake-Coggins – Hailsham Town Council: GBC
 Mickey Caira – Officer Support Hailsham Town Council: MC
 Michelle Hagger – Officer Support Hailsham Town Council: MH
 Steve Parmar-Greaves – Local Business Representative: SPG

Action:

9/16/1	<u>Chairman:</u>	
9/16/1.1	In the absence of Councillor Collinson, Mickey Caira chaired the meeting	
9/16/2	<u>Apologies:</u>	
9/16/2.1	Cllr Nigel Coltman – Co-opted Member: NSC Cllr Nick Collinson – Wealden District Council: NAC Cllr Barby Dashwood-Morris – Hellingly Parish Council: BDM Cllr Bill Bentley – East Sussex County Council: BB Clive Soper – Federation of Small businesses: CS Trina Mayson – Hailsham Chamber of Commerce: TM	
9/16/3	<u>Minutes of Meeting Held on 30th September 2016:</u>	
9/16/3.1	These were agreed as an accurate record of the meeting.	
9/16/4	<u>Matters Arising:</u>	
9/16/4.1	<u>Minute: 8/16/4.3 Membership of Executive Team:</u> MC confirmed that meeting dates, avoiding school holidays have been established and issued with the minutes of the last meeting.	
9/16/4.2	<u>Minute: 8/16/4.5 Hailsham Card:</u> MC has	

	contacted Chris Beveridge and will organise an appropriate sign when the town centre road works are completed.	
9/16/4.3	<u>Minute: 8/16/5.2 Hailsham Industrial Parks:</u> MC highlighted the issue that no responses have been received to date.	
9/16/4.4	<u>Minute: 8/16/7.4 Legal Status Update:</u> MC highlighted the issue that no responses have been received to date.	
9/16/5	<u>Hailsham Industrial Parks</u>	
9/16/5.1	MC explained the background to this item to SPG.	
9/16/5.2	MC asked the Team to provide details of any of the contacts they have on the industrial parks as soon as possible. Whilst a date for a forum with the businesses may be some time off it is important to have a robust list ready to go.	All to supply details to MH as soon as possible
9/16/5.3	JT asked for the list of Hailsham businesses produced by Hailsham Town Council. MC will email the list to JT	MC to email the list of businesses to JT
9/16/6	<u>Hailsham Street Market:</u>	
9/16/6.1	MC confirmed that the Stakeholder Group had agreed that the market would start up again on 7 th January 2017 at the request of the regular market traders. The regular traders did not want a longer break as it previously took a month to get back the customers when there was a longer break after Christmas.	
9/16/6.2	CT outlined the Council's Community Committees recommendation to the Council to commission a suitable company to source more market traders for the Street Market and organise entertainment for the last Saturday of each month starting in March. CT confirmed that this will need to be formally agreed by the Council later in November.	
9/16/6.3	PM highlighted the need for any company carrying out this task to have clear targets to ensure value for money for the Council.	

9/16/6.4	GBC questioned the need to maintain access for emergency vehicles during a road closure, as the road is currently closed for road works and emergency vehicles have to work around this. MC stated that when the Council obtains a road closure order for its events it is required to maintain a gap between market stalls for emergency vehicles. If the Council did not comply with this requirement it may not be able to obtain road closure orders in the future. MC also stated that the new road layout may make it easier to lay out the market stalls in the road whilst maintaining the necessary space for emergency vehicles.	
9/16/7	<u>Hailsham Card:</u>	
9/16/7.1	MC highlighted the issue the Pavilion has with an image of the Pavilion being used for the Hailsham Card. They are unhappy that Hailsham Forward did not seek some kind of approval before the image was agreed to be used. MC confirmed that he has written to the manager of the Pavilion on behalf of Hailsham Forward to apologise for the oversight. The Team agreed not to make any changes to the design of the Hailsham Card.	
9/16/8	<u>Legal Status Update:</u>	
9/16/8.1	MC reminded the Team that they need to provide feedback to the document MH has produced, so that this project can be progressed.	All to provide feedback to the document asap. MH to re-circulate.
9/16/9	<u>Any Other Business:</u>	
9/16/9.1	PM provided an update on the HAAP process. He outlined the reasons for the delay in Wealden progressing the Local Plan. There are a number of external consultant reports that are not yet concluded that need to be finished before Wealden can take the Local Plan to the next stage. This should be done in the first Quarter of 2017, followed by public consultation.	
9/16/9.2	PM highlighted the complex nature of the HAAP process; progress is being made, but no	

	firm proposals have been established. All the right people are involved in the process but a lot is yet to be sorted out.	
9/16/10	<u>Date of Next Meeting:</u>	
9/16/10.1	2 December 2016, 8.30am Town Council Offices.	