

# HAILSHAM FORWARD

## EXECUTIVE TEAM

MINUTES OF THE MEETING HELD AT 9.00AM ON 8 DECEMBER 2017 AT  
HAILSHAM TOWN COUNCIL OFFICES, MARKET STREET, HAILSHAM

**Attendees:** Cllr Nigel Coltman – Co-opted Member: NSC  
Cllr Nick Collinson – Wealden District Council: NAC  
Christian Letschka - Officer Support Hailsham Town Council: CL  
Mickey Caira – Officer Support Hailsham Town Council: MC  
Steve Wennington – Hailsham Active: SW  
Jan Townsend – Community Representative: JT  
Cllr Chriss Triandafyllou – Hailsham Town Council: CT  
Jenny Seale – Community Forum Representative: JS

### Action:

11/17/1	<b>Apologies:</b>	
11/17/1.1	Cllr Barby Dashwood-Morris -Hellingly Parish Council Steve Parmar-Greaves – Local Business Representative: SPG Cllr Gavin Blake-Coggins – Hailsham Town Council: GBC Phil Matthews – Representing Young People: PM Trina Mayson – Hailsham Chamber of Commerce: TM Clive Soper – Federation of Small businesses: CS	
11/17/2	<b><u>Minutes of Meeting Held on 10<sup>th</sup> November 2017</u></b>	
11/17/2.1	These were agreed as an accurate record of the meeting.	
11/17/3	<b><u>Matters Arising:</u></b>	
11/17/3.1	<u>Minute 10/17/4.3: Hailsham Street Market:</u> MC confirmed that a formal request was made to Hailsham Town Council for funding, which was agreed by the Council as requested.	
11/17/3.2	<u>Minute 10/17/4.4: Hailsham Farmers' Market Meeting:</u> MC confirmed that the request was made, and dates provided by the Farmers' Market. MC requested that the 20 <sup>th</sup> and 21 <sup>st</sup>	

<p>11/17/3.3</p> <p>11/17/3.4</p> <p>11/17/3.5</p>	<p>should be kept free for a possible meeting MC to confirm in due course.</p> <p><u>Minute 10/17/5.2: Legal Status Update</u> MC confirmed that the message had been re-sent and details have been provided by some of the Team.</p> <p><u>Minute 10/17/ 6.1: Small Business Saturday:</u> CL confirmed that he had promoted this via the Hailsham Forward social media channels.MC confirmed that the Town Council had promoted it through their social media channels.</p> <p><u>Minute 10/17/7.1: Hailsham Food Week Proposal:</u> MC confirmed that a letter has been sent to all food outlets in Hailsham putting forward the idea.</p>	
<p>11/17/4</p>	<p><b><u>Hailsham Community Forum:</u></b></p>	
<p>11/17/4.1</p> <p>11/17/4.2</p> <p>11/17/4.3</p> <p>11/17/4.4</p>	<p>NAC thanked Jenny and Julie Coates for taking on the organising and management of the Forum.</p> <p>Jenny Seale provided an update on the activity of the Forum. Recent activity of the group includes</p> <ul style="list-style-type: none"> <li>• a newsletter with information when available</li> <li>• speakers on a bi-monthly basis</li> <li>• support from 3VA</li> <li>• Vitality Villages working with SCDA to support the group and create a directory for Hailsham</li> <li>• grants information and support to members (one group has had a successful grant bid from this support)</li> <li>• volunteer hub – local people not wanting to become members of one group but wanting to help on a one-off basis.</li> </ul> <p>JS highlighted an event that is being planned for January 2018 to encourage local people to become members of the clubs, especially young people. This is a new-year’s resolution type event The Church is supporting the event, which will be publicised by all the members.</p>	

11/17/4.5	JS confirmed that the Christmas party will take place on Wednesday 13 <sup>th</sup> December between 6.30 and 8.30. NSC confirmed that he is available to attend as Town Mayor if required.	
11/17/5	<b><u>Hailsham Street Market:</u></b>	
11/17/5.1	MC confirmed that Hailsham Town Council has agreed to fund the proposal to provide free market stalls from January to December 2018. MC also confirmed that 30 traders have been secured for the Christmas Market on 16 <sup>th</sup> December.	
11/17/6	<b><u>Legal Status Update:</u></b>	
11/17/6.1	MC to progress the application in the new-year.	
11/17/7	<b><u>Sports Facilities:</u></b>	
11/17/7.1	SW highlighted the project that was going to be delivered at the Western Road rec in 2018, in partnership with Fields In Trust. There will be 30 to 50 weeks of activity on a Saturday morning for the targeted groups, plus anyone else interested in taking part. 3VA are now involved and there is a meeting on 15 January to discuss how they can assist.	
11/17/7.2	He also highlighted the work that was being done in schools by local volunteers to provide sports that are not currently made available by the schools, such as rugby, cricket and karate. There was also a project to work with sixth formers from HCC to help deliver sports to the local primary schools.	
11/17/7.3	SW confirmed that two schools have put the facilities in form the daily mile run, Park Mead and Hellingly Schools. He was also taking to the Phoenix Academy to help deliver it to this school.	
11/17/7.4	SW mentioned the longer-term project to install paths around parks and open spaces and links to through Hailsham and to Polegate.	
11/17/7.5	NAC highlighted the changing Hailsham	

	<p>Festival and the move away from arts to a more inclusive festival that could include sports and food. He mentioned that GBC has shown an interest in getting involved in the festival. MC stated that he will provide some input and support. NAC confirmed that the next meeting of the festival committee is on 10<sup>th</sup> January at 6pm in Chapter 12.</p>	
11/17/8	<b>Young People:</b>	
11/17/8.1	NSC highlighted the need to include young people in the work of the partnership. It was agreed that free market stalls would be made available to HCC and other schools to help their business study courses.	
11/17/9	<b>Any Other Business:</b>	
11/17/9.1	NSC reported that Civil Parking Enforcement (CPE) is gathering pace with Wealden District Council.	
11/17/9.2	NAC updated the Team on the Pop-Up Shop; the commitment to the lease is up to March and it has been a big financial undertaking for the Chamber of Commerce. The Chamber will need to see a better take-up from January to March before committing to extend the lease beyond March 2018. The Chamber will be seeking further funding to extend the project if appropriate. NAC commented that a two-week booking of the shop was working better for the tenant. MC confirmed that he would get the Council and Hailsham Forward to promote the shop.	CL to promote the shop through the Hailsham Forward channels MC to request HTC promote the shop.
11/17/9.3	NSC commented on the new Christmas lights in Polegate and asked if Hailsham's lights were going to be changed. MC confirmed that the infrastructure in Polegate is different to Hailsham's and there is limited scope in changing the overall design of Hailsham's lights. He suggested that this should be raised at the Communities Committee of the Town Council.	
11/17/9.4	CT asked about the meeting with the Burgess Hill Business Association. MC asked that the two dates of 22 and 24 January should be kept free, the date will be confirmed in the new-year.	

11/17/9.5	MC asked if the Team were happy to promote the Hailsham Card in the local What's On magazine. It was agreed to this request.	
11/17/9.6	NAC commented that the resolution of the CCTV cameras in the town centre was not good enough for the police to use on all incidences. It was agreed that MC will request details of how much it will cost to replace the cameras in Hailsham, with a view to ask local businesses to help to contribute to their replacement. It was also agreed to undertake an audit of what businesses have CCTV systems in the town. MC to look at how this can be achieved. It was also agreed to look at a shop watch scheme.	MC to contact Sussex police re camera costs.MC/CL to look at a CCTV audit and shop watch scheme.
11/17/10	<b>Date of Next Meeting:</b>	
11/17/10.1	12 <sup>th</sup> January 2018, 9.00am Town Council Offices.	